

**TENTATIVE TOUR PROGRAMME OF
TMT.E.SUNDARAVALLI, I.A.S., DISTRICT COLLECTOR, TIRUVALLUR,
FOR THE PERIOD FROM 01.12.2017 TO 31.12.2017**

DATE	TIME	PROGRAMME
01.12.2017 Friday	06.00 AM	Inspection of Dengue eradication work in the field
	07.00 AM	Inauguration of Town survey @ Tiruttani
	10.00 AM	Inauguration of Valaikappu function @ Ponneri
	11.30 AM	World AIDS Observance day - DAPCU
	2.30 PM	Weekly Dengue Video Conference by PS/CRA
	5.00 PM	Dengue Co ordination meeting
	5.30 PM	CRRT follow up meeting
02.12.2017 Saturday	06.00 AM	Inspection of Dengue eradication work in the field
03.12.2017 Sunday	06.00 AM	Inspection of Dengue eradication work in the field
04.12.2017 Monday	10.00 AM	Review on progress of SR Digitisation (Treasury Officer)
		Review – Prohibition & Excise meeting (AC-Excise)
		CM Cell/GDP Petition review
	11.00 AM	Grievance Day
	04.00 PM	PDS Review (DSO)
	04.30 PM	Ground water – Manali Mathur issue meeting
	05.00 PM	Law & Order Review Meeting
	05.30 PM	Revenue Department Zonal Officers review- with all Dy.Collectors
	06.00 PM	RD Zonal Officers review meeting(DRDA)
	06.30 PM	Dengue Nodal Officers review meeting
05.12.2017 Tuesday	06.00 AM	Inspection of Dengue eradication work in the field
	04.00 PM	Long pending CM Cell petitions Review meeting in all departments
	04.30 PM	Review with DM(TAHDCO), EE,TAHDCO,DADWO and DDAWO,DBCWO along with Spl Tahsildars DADWO pendency details

	05.00 PM	Employment office – Job fair pre review meeting
	05.00 PM	Disaster management – NGOs & Red cross meeting
06.12.2017 Wednesday	06.00 AM	Inspection of Dengue eradication work in the field
	04.00 PM	Monthly review on CWSS and UGSS schemes under TWAD (EE, TWAD, RWS & Sewerage), All Municipal Commissioners, All EOs Town panchayats
	05.00 PM	Food Safety Officer Review meeting (Designated Officer)
07.12.2017 Thursday	06.00 AM	Inspection of Dengue eradication work in the field
	10.00 AM	Election Roll Observer Visit
	03.00 PM	Flag Day Celebration
	04.45 PM	Review on Social Welfare Schemes (DSWO /PO, ICDS), PA Noon meal, DCPO
08.12.2017 Friday	06.00 AM	Inspection of Dengue eradication work in the field
	02.00 PM	Weekly Dengue Video Conference by PS/CRA
	05.30 PM	Enquiry 10(1) Appeal – W.P.No.10727 / 2017 (N Sec)
	05.45 PM	Dengue review
09.12.2017 Saturday	06.00 AM	Inspection of Dengue eradication work in the field
10.12.2017 Sunday	06.00 AM	Inspection of Dengue eradication work in the field
	10.00 AM	Inauguration of Job Fair - DEO
11.12.2017 Monday	10.00 AM	Review on progress of SR Digitisation (Treasury Officer)
	10.30 AM	Review – Prohibition & Excise meeting (AC-Excise)
	11.00 AM	Grievance Day
	04.00 PM	PDS Review (DSO)
	05.30 PM	Dengue Nodal Officers review meeting
	06.00 PM	Revenue Department Nodal Officers review- with all Dy.Collectors (SDC-SSS)
	06.30 PM	RD Zonal Officers review meeting including MaThi (PD-DRDA)
12.12.2017 Tuesday	06.00 AM	Inspection of Dengue eradication work in the field
	10.00 AM	District Revenue Administration Meeting
		Steering Committee on eviction of encroachments (All concerned Officers and RDO's, Tahsildars, APA

		(Lands) and DRO
		School Students Certificates – Review – CEO
		Land Matters relating to other Departments (TNHB, SCB, TNEB, BSNL etc., - APA (Lands) and DRO
		Long Pending references relating to Land Matters and CRA [APA(L)-DRO]
		Other Collections: (L.R.: Loans, RR Act: Lease Rent: ULT –APA (L) – DRO
		Review on Patta Transfer applications & Survey related issues- AD(S)
	04.00 PM	Cell officer review meeting
	04.15 PM	Enquiry Arbitration- Tirupachur village
	05.30 PM	Law & Order Review Meeting
		Sand Co-ordination Meeting –AD(Mines)
		Traffic Advisory Committee Meeting – PA (G)
13.12.2017 Wednesday	06.00 AM	Inspection of Dengue eradication work in the field
	11.00 AM	MCP
	04.00 PM	Enquiry Arbitration - Pattaraiperumbudur village
	04.30 PM	Review with RJD Animal Husbandry with DRO
	05.00 PM	Fortnightly Meeting on Agri & Allied Sector (Agri, Horticulture, Agri Business, Animal Husbandry & Fisheries)
14.12.2017 Thursday	06.00 AM	Inspection of Dengue eradication work in the field
	10.00 AM	Maternal & Infant Death Audit meeting
	4.30 PM	CRRT & Pragati Scheme follow up meeting , Water bodies encroachment follow up Review meeting
15.12.2017 Friday	06.00 AM	Inspection of Dengue eradication work in the field
	02.30 PM	Weekly Dengue Video Conference by PS/CRA
	05.30 PM	Dengue review
16.12.2017 Saturday	06.00 AM	Inspection of Dengue eradication work in the field
17.12.2017 Sunday	06.00 AM	Inspection of Dengue eradication work in the field
18.12.2017 Monday	06.00 AM	Inspection of dengue eradication work in the field
	10.00 AM	Review – Prohibition & Excise meeting (AC-Excise)
		CM Cell/GDP Petition review

	11.00 AM	Grievance Day
	04.00 PM	PDS Review (DSO)
	05.00 PM	Dengue Nodal Officers review meeting
	05.30 PM	Revenue Department Nodal Officers review- with all Dy.Collectors(SDC-SSS)
	06.00 PM	RD Zonal Officers review meeting including MaThi (PD-DRDA)
19.12.2017 Tuesday	06.00 AM	Inspection of Dengue eradication work in the field
	10.30 AM	Meeting – Line Department works (PD-DRDA)
	11.00 AM	Monthly Review of all Development Schemes including VSSS, MLACDS, MPLADS etc., and all issues of PA (PD), AD (Audit), AD (Pts), PD (DRDA)
	05.00 PM	Noon meal Dep.BDOs Review meeting – PA(NMP)
	05.00 PM	Court Cases Review meeting (PA-Legal i/c)
20.12.2017 Wednesday	06.00 AM	Inspection of Dengue eradication work in the field
	11.00 AM	Grievance Day for differently abled person (DDAWO)
	04.30 PM	Meeting with EE PWD Buildings,CEO –Taluk,Court, School Buildings
	05.00 PM	Highways all works review – All DEs(HW), DROs (NH), DSC(NH), PA to RDOs,APA(L), MC-Tiruvallur, Metro
	05.30 PM	Meeting – Land Acqn. / Alienation / Arbitration /KWSP / Kannankottai Thervoykandigai /SHAR / LAOP cases – APA (L) and DRO.
21.12.2017 Thursday	06.00 AM	Inspection of Dengue eradication work in the field
	03.00 PM	Medical Officers Review meeting
	05.00 PM	Review on TNSRLM & IFAD (PO, MaThi/DIO-IFAD)
22.12.2017 Friday	06.00 AM	Inspection of Dengue eradication work in the field.
	10.00 AM	Agriculture Grievance Day- (JD-Agri)
	02.00 PM	Weekly Dengue Video Conference by PS/CRA
	05.30 PM	Dengue review
23.12.2017 Saturday	06.00 AM	Inspection of Dengue eradication work in the field
24.12.2017 Sunday	06.00 AM	Inspection of Dengue eradication work in the field
25.12.2017 Monday		GOVT HOLIDAY

26.12.2017 Tuesday	06.00 AM	Inspection of Dengue eradication work in the field
	10.00 AM	Surprise Inspection
27.12.2017 Wednesday	06.00 AM	Inspection of Dengue eradication work in the field
	10.00 AM	Surprise Inspection
	03.30 PM	Bankers meeting (LDM)
	04.30 PM	CEO – Result Analysis meeting
	05.00 PM	Fortnightly review TWAD (EE, TWAD, RWS & Sewerage)
	05.30 PM	Fortnightly Agri and Allied Sector review meeting
28.12.2017 Thursday	06.00 AM	Inspection of Dengue eradication work in the field
	10.00 AM	Surprise Inspection
	04.00 PM	Law & Order review Meeting – PA (G)
		Sand Co-ordination Meeting –AD(Mines)
Traffic Advisory Committee Meeting – PA (G)		
29.12.2017 Friday	06.00 AM	Inspection of Dengue eradication work in the field
	10.00 AM	Surprise Inspection
	02.00 PM	Weekly Dengue Video Conference by PS/CRA
	05.30 PM	Dengue review
30.12.2017 Saturday	06.00 AM	Inspection of Dengue eradication work in the field
31.12.2017 Sunday	06.00 AM	Inspection of Dengue eradication work in the field