

**TENTATIVE TOUR PROGRAMME OF
THIRU.K.MUTHU,DISTRICT REVENUE OFFICER, TIRUVALLUR,
FOR THE PERIOD FROM 16.11.2017 TO 30.11.2017.**

| DATE | TIME | PROGRAMME |
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| 16.11.2017 Thursday | 06.00 AM | Surprise Inspection of dengue eradication work in the field |
| | 11.00 AM | To Conduct 15(2) Enquiry, File no15526/2017/F1 Ponneri-2 Village, Ponneri Taluk. |
| | 04.00PM | To Conduct patta appeal enquiry file no -19436/B3/2017 Thiru.P.M Selvaraj, Porur village, Maduravoyal Taluk. |
| 17.11.2017 Friday | 06.00 AM | Surprise Inspection of dengue eradication work in the field |
| | 10.00 AM | Office Work |
| | 02.00PM | To attend Weekly Dengue Video Conference by PS/CRA |
| | 04.00PM | To Conduct patta appeal enquiry file no -16596/B3/2017 Tmt.Kasthuri Sundrapandiyan, Ramapuram village, Maduravoyal Taluk. |
| | 04.30PM | To Conduct patta appeal enquiry file no -14089B3/2017 Thiru.Rajaraman, Porur village, Maduravoyal Taluk. |
| | 05.30PM | To attend Dengue Co ordination meeting |
| 18.11.2017 Saturday | 06.00 AM | Surprise Inspection of dengue eradication work in the field |
| 19.11.2017 Sunday | 06.00 AM | Surprise Inspection of dengue eradication work in the field |
| 20.11.2017 Monday | 06.00 AM | Surprise Inspection of dengue eradication work in the field |
| | 10.00 AM | Office - Work |
| | 11.00 A.M | To attend Grievance Day |
| | 03.30PM | To conduct vehicle Seizure enquiry - DSO Section |
| | 04.00 PM | To attend PDS - Review Meeting |
| 21.11.2017 Tuesday | 06.00 AM | Surprise Inspection of dengue eradication work in the field |
| | 10.00AM | To attend Estimate Committee Meeting to held at collectorate |
| 22.11.2017 Wednesday | 06.00 AM | Surprise Inspection of dengue eradication work in the field |
| | 10.00 AM | To attend MCP - Peranambedu village, Ponneri Taluk. |
| 23.11.2017 Thursday | 06.00 AM | Surprise Inspection of dengue eradication work in the field |
| | 10.00 AM | Office - Work |
| 24.11.2017 Friday | 06.00 AM | Surprise Inspection of dengue eradication work in the field |
| | 10.00AM | Office- Work |
| | 11.00AM | To attend Farmers Grievance Day (JD-Agri) |

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| | 02.00AM | To attend Weekly Dengue Video Conference by PS/CRA |
| 25.11.2017 Saturday | 06.00 AM | Surprise Inspection of dengue eradication work in the field |
| 26.11.2017 Sunday | 06.00 AM | Surprise Inspection of dengue eradication work in the field |
| 27.11.2017 Monday | 06.00 AM | Surprise Inspection of dengue eradication work in the field |
| | 10.00 AM | Office- Work |
| | 11.00 AM | To attend Grievance Day |
| | 04.00 PM | To attend PDS - Review Meeting |
| | 05.00PM | To attend Dengue Nodel Officer review meeting |
| 28.11.2017 Tuesday | 06.00 AM | Surprise Inspection of dengue eradication work in the field |
| | 10.00 AM | Office - Work |
| | 12.00AM | To attend CLA - Video conference |
| 29.11.2017 Wednesday | 06.00 AM | Surprise Inspection of dengue eradication work in the field |
| | 10.00AM | Office - Work |
| 30.11.2017 Thursday | 06.00AM | Surprise Inspection of dengue eradication work in the field |
| | 10.00AM | To attend District Revenue Administration Meeting |
| | | Steering Committee on eviction of encroachments (All concerned Officers and RDO's, Tahsildars, APA (Lands) and DRO |
| | | Court Cases Review meeting (PA-Legal) |
| | | Land Matters relating to other Departments (TNHB, SCB, TNEB, BSNL etc., - APA (Lands) and DRO |
| | | Long Pending references relating to Land Matters and CRA [APA(L)-DRO] |
| | | Other Collections: (L.R.: Loans, RR Act: Lease Rent: ULT –APA (L) – DRO |
| | | Review on Patta Transfer applications & Survey related issues- AD(S) |